

Schedule B - Finance Department 2025 Fees and Charges

Fee Title	Tax Treatment	Fee Basis	Fee
Tax Certificates	HST Exempt	Each	\$102.00
NSF Cheque / Returned Payment	HST Exempt	Each	\$71.00
Bag Tags	HST Exempt	Each	\$3.00
Tax Registration Administration Fee Phase 1 (Registration)	HST Exempt	Per Property	\$1013.00
Tax Registration Administration Fee Phase 2 (upon advertisement)	HST Exempt	Per Property	\$1448.00
Tax Sale Tenders	HST Exempt	Per Tender	\$31.00
Tax Statements / Tax Bill Reprints	HST Exempt	Per Statement/ Tax Bill	\$17.00
Tax History Search	HST Applicable	Per Hour	\$124.00
Tax Billing for Mortgage Company (Annual Fee for Final Payment Listing per Roll Number)	HST Exempt	Per Roll	\$12.00
Tax Arrears (Reminder Notices)	HST Exempt	Per Notice	\$6.00
Tax Arrears (Collection Letters)	HST Exempt	Per Notice	\$16.00
Interest on Overdue Receivables (other than Property Taxes which are addressed in By- Law 105-09 - rate applied based on each month (or fraction thereof) overdue. Interest is not compounded.	HST Exempt	Each	1.25%
Additions to Tax Roll (By-law Charge, Leins, Water / Sewer Charge, Fire Violation Charge)	HST Exempt	Each	\$52.00
Ownership Changes	HST Exempt	Each	\$31.00
New Roll Number Set Up Fee	HST Exempt	Each	\$57.00
Refund / Correction of incorrect manual and electronic payments	HST Exempt	Each	\$42.00